

WALTHAM ST LAWRENCE PARISH COUNCIL

Neville Hall, Milley Road, Waltham St Lawrence RG10 0JP

Clerk to the Council: *Mrs MJ Streater*
 Telephone: 07956 217783
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Minutes of the Waltham St Lawrence Annual Parish Council Meeting held on Tuesday, 7th July 2026 in the Neville Hall, Waltham St Lawrence.

Present: Mike Kay (Chairman), Mark Hipgrave, Isabelle Crawley-Boeve, Sarah Goodchild, MJ Streater (Clerk)

	Public Question Time: There were no members of the public present.	ACTION
FC 47/7/2026	Apologies: Cllr Yarnton, Cllr Williams, Cllr Patel. Borough Cllr Hunt, Borough Cllr Blundell	
FC/48/7/2026	Minutes: The minutes of the meeting held on Tuesday, 9 th June 2026, were approved by the Council and signed by the Chairman.	Clerk
FC/49/7/2026	Declarations of Interest: Cllr Kay and Cllr Goodchild declared an interest in 26/01518/CONDIT Dingley Cottage, Halls Lane.	
FC/50/7/2026	Significant Matters Arising from the Previous Minutes: - There were none.	
FC/51/7/2026	Planning Applications: Reference 26/01530/AGDET Address: Old Gunsbrook House, Twyford Road, Waltham St Lawrence RG10 0HE Proposal Notification to determine whether prior approval is required for an agricultural building. Parish Council Comments: The Parish Council believe this to be within the curtilage of a listed building and can see no requirement for an agricultural building, as it would support no agricultural requirement. If RBWM are minded to approve it, the Parish Council would request that it should be restricted to agricultural purposes only. Reference 26/01518/CONDIT Address: Dingley Cottage Halls Lane Waltham St Lawrence RG10 0JB Proposal Details required by Condition 3 (fenestration) of planning permission 26/00359/FULL for a single-storey front extension, addition of a masonry wall and a new roof to the existing	

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	single-storey side extension, single-storey rear extension to replace the existing conservatory and alterations to the fenestration and external finish, including the addition of a Beaumaris Bat Box and a Schwegler Wood Crete Nest Box. Parish Council Comments: Although not quorate, the Parish Council noted the application. Reference 26/01487/CONDIT Address: Orchard End Sill Bridge Lane Waltham St Lawrence Reading RG10 0NT Proposal Details required by Condition 8 (PV panels), 11 (Boundary treatment), 14 (Soft Landscaping) and 18 (Sustainable construction) of planning permission 25/02591/FULL for a replacement self-build dwelling and 1no. Detached garage, following demolition of existing dwelling and outbuildings. Parish Council Comments: Noted Reference 26/01476/FULL Address: Orchard House, The Street, Waltham St Lawrence, RG10 0JH Proposal 1 no. rear dormer Parish Council Comments: No Objection. Reference 26/01456/CPD Address: Orchard House, The Street, Waltham St Lawrence RG10 0JH Proposal Certificate of lawfulness to determine whether the proposed 2 no. outbuildings and swimming pool is lawful. Parish Council Comments: Noted. Reference 26/01321/FULL Address The Manor House Manor Drive Shurlock Row RG10 OPX Proposal: Change of use of grassland to a ménage. Parish Council Comments: No Objection.	
FC/52/7/2026	Trees in a Conservation Area: There were none.	
FC?53/7/2026	Plans that have arrived in the last couple of days: Reference 26/01494/FULL Address Cedar House The Straight Mile Shurlock Row RG10 0QP Proposal: Demolition of existing storage shed and alterations to internal layout and fenestration to the existing detached outbuilding and use as ancillary residential annexe Parish Council Comments: No Objection	
FC/54/7/2026	Matters dealt with under Delegated Authority:	

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6/7/2026	Enforcement Notices and Appeals: 26/50051/ENF breach of conditions - floor plan approved not in accordance, and use of building contrary to authorised use. The Oaks Martins Lane Shurlock Row RG10 0PP -Ongoing 26/50018/ENF Formation of a hard surface, without planning permission. Pool Lane Farm Broadmoor Road Waltham St Lawrence RG10 0JA - Ongoing	
7/7/2026	Finance: - AGAR 2025-26 had been circulated and was approved by the Council and signed by the Chairman. The Internal Audit comment regarding the increase in signing limits for contracts to £2,000 in the Standing Orders was noted but the Parish Council disagreed and considered the limit to be appropriate given that it has not been revised for more than 15 years including periods of high inflation. - The Clerk was requested to summarise internal audit costs over	

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	- Tractor Run confirmed as 16th December 2026, Silver Band Carols around the Pound confirmed 23rd December. Thames Valley Police (TVP) notified. - TVP will run 2 sessions of 'Have Your Say' in The Shurlock Inn 12th Aug 5.00 pm 16th Sept 1 pm This is an ideal opportunity for residents to raise issues they have (Speeding The Straight Mile, Broadmoor Road). If the Police are not made aware of the issues people are concerned about, they cannot be expected to do anything about them. All to encourage residents to take advantage of the 2 sessions. Reports from Borough Councillors: None available Allotments: - Cllr Crawley-Boevey has received 2 new requests for allotments. These will be placed on a waiting list, and current contract holders will be advised that if the allotment is not used, it may be forfeited according to the terms and conditions. Communications: - Background work on file sharing has been completed. Cllr Goodchild to organise a short joint session to cover the background, the individual councillors to book short periods with Simon Shaw to understand the process. Bridleways and Footpaths: - In general, no issues. Sharon responds quickly and efficiently to requests. - There is little appetite to re-route footpaths at RBWM and concerns about potential costs with limited benefit at Parish level. Chairman to continue to liaise with interested parties. Highways: - New signs for Twyford Road, are allegedly complete. Cllr Crawley-Boevey to discuss with Derek Ingram the opportunity to use another RBWM approved contractor to facilitate the signs being erected in a timely manner. Speedwatch: - Unfortunately, enthusiasm for this initiative seems to have lapsed. The Parish has funded equipment to help curb speeding; however, it requires active engagement to have an impact. Those concerned with vehicle speeds should notify Cllr Yarnton of their desire to participate in Speedwatch campaigns. In addition, other speed and noise issues should be raised with Thames Valley Police at their 2 sessions in The Shurlock Inn as detailed above.	<i>All</i> <i>Cllr Crawley-Boevey</i> <i>All</i> <i>Chairman</i> <i>Cllr Crawley-Boevey</i> <i>All Residents</i>
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	waste, reluctantly it was approved to move all bins in the Burial Ground to black/grey bins, to facilitate emptying. Ditches: No Update Parish Maintenance New bin on Broadmoor Road, to be installed by Lee Barney, costs to be addressed to the Parish Council.	
9/7/2026	Reports from Members who attended meetings representing the Parish Council. The Chairman and the Clerk had attended a meeting with RBWM, replacing Parish Liaison meetings. This was a first in approximately 2.5 years. RBWM claims to want to engage more with Parishes. Parishes, in turn, are very keen to have more engagement. Whilst not a particularly positive or productive meeting, we await with interest to see if there is any sign of more open discussion.	
0/7/2026	Correspondence: Burial Ground inappropriate grave adornments. Nut Lane signage broken.	
	AOB: None	
1/7/2026	Date of next site visits: Meeting Saturday 1st August 2026 at 9 am, Neville Hall Date of next Meeting: Tuesday 4th August 2026 Neville Hall at 7pm	
	The meeting closed at 8:20 pm	