

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: *Mrs MJ Streater 6.5.2026*

Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Waltham St. Lawrence Annual Parish Council Meeting
to be held on Tuesday, 12th May, in the Neville Hall at 7 pm.
Members of the Public and the Press are welcome to attend.

Summonsed to attend: Mike Kay (Chairman), Mark Hipgrave, Rupe Patel, Sarah Goodchild, Isabelle Crawley-Boevey, David Yarnton, Charles Williams.

AGENDA

	PUBLIC QUESTION TIME:
1.	ELECTION OF COUNCIL OFFICERS AND SIGNING OF ACCEPTANCE: <ul style="list-style-type: none">• Chairman• Vice Chairman
2	APOLOGIES:
3	MINUTES: To approve the minutes of the Parish Council Meeting held on Tuesday, 14 th April 2026.
4	SIGNIFICANT MATTERS ARISING FROM THE PREVIOUS MINUTES: There were none.
5	DECLARATION OF INTERESTS:
6	PLANNING APPLICATIONS: Reference 26/01013/CLU Address Bellman Hanger Shurlock Row Reading RG10 OPL Proposal Certificate of lawfulness to determine whether the existing use of the land as an external storage area and the restrictions on hours of vehicle movements, including movements on Sundays is lawful. Reference 26/00883/OUT Address Land At The Junction of Mire Lane And Twyford Road, Waltham St Lawrence Proposal Outline application with all matters reserved for a temporary (3 years) rural workers dwelling in association with the new agricultural livestock operations at the property.
7	TREES IN A CONSERVATION AREA: Reference 26/00963/TCA Address White Briar Cottage The Straight Mile Shurlock Row Reading RG10 OQP Proposal: Remove three Ash trees and one Sycamore tree Reference 26/00950/TCA Address Coach House, Twyford Road, Waltham St Lawrence RG10 0HE Proposal Fell trees 1, 2 and 3.
8	PLANS THAT HAVE ARRIVED IN THE LAST FEW DAYS:

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9	<p>OTHER PLANNING MATTERS:</p> <ul style="list-style-type: none"> To determine whether to request an enforcement review of the Andrews Yard wall – update from Cllr Goodchild Update on CIL query re 2 new houses on Milley Road – note from RBWM received below <i>We have been unable to secure any funds from the previous owner, as they have advised that the company has entered liquidation. The matter has now been referred to our Legal Services team, who, I believe are pursuing the legal route with the current landowners.</i> The Oaks - New premises licence application; hearing took place on 30th April 2026
10	<p>ENFORCEMENT NOTICES AND APPEALS:</p> <ul style="list-style-type: none"> 26/50051/ENF breach of conditions - floor plan approved not in accordance, and use of building contrary to authorised use. The Oaks Martins Lane Shurlock Row RG10 0PP 26/50018/ENF Formation of a hard surface, without planning permission. Pool Lane Farm Broadmoor Road Waltham St Lawrence RG10 0JA 25/50068/ENF Street Record School Road Waltham St Lawrence Reading RG10 0NU CASE NOW CLOSED
11	<p>MATTERS DEALT WITH UNDER DELEGATED AUTHORITY:</p> <p>To note and approve the attached schedule of late received planning applications and other matters between meetings</p> <p>Reference 26/00861/CPD Address Oak Tree Farm, Twyford Road, Binfield, Bracknell, RG42 5QD Proposal Certificate of lawfulness to determine whether the proposed single-storey rear extension, single-storey side extension and removal of the first-floor side window are lawful.</p> <p>Submitted in line with the discussions noted on the April minutes</p>
12	<p>FINANCE:</p> <ul style="list-style-type: none"> Online Payments to be approved of £ £1,810.87 (Clerk Salary April, HMRC April, residue of HMTc March est, Creativ works training of Simon Shaw, BALC/NALC Sub, Accordis training time plus £0.02 underpaid, BG Tap, ANB Dog Bins, and under payment, APM expenses) Cheque reissued by Coop Ringwood re invoice 1156 Wallis from December. Paid into the Post Office instead of posting Documents and Registers to be approved and adopted: (Previously shared with Councillors) Financial Regulations, Burial Ground Rules and Regulations, Financial Risk Management Plan, Risk Assessment (JS Greens and Gardens), Risk Assessment (Working Groups), Standing Orders, Code of Conduct Policy, Complaints Policy, GDPR Compliance, Media Policy, IT Policy and Asset Register. (approved March 2026 Allotment Rules and Regulations)
13	<p>REPORTS FROM REPRESENTATIVES:</p> <p>Report from the Clerk:</p>

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	<ul style="list-style-type: none"> Well attended Annual Parish Meeting on 28th April 2026 RBWM have paid 2nd precept payment already See ref to reissued cheque under Finance <p>Reports from Borough Councillors:</p> <ul style="list-style-type: none"> <p>Allotments:</p> <ul style="list-style-type: none"> All contract holders have paid <p>Communications:</p> <ul style="list-style-type: none"> Digital file storage date required for training <p>Bridleways and Footpaths:</p> <ul style="list-style-type: none"> Brook Lane hedge update <p>Highways:</p> <ul style="list-style-type: none"> Twyford Road safety update <p>Speedwatch:</p> <ul style="list-style-type: none"> Volunteer program update <p>Burial Ground:</p> <ul style="list-style-type: none"> 3 burials in May Delivery of spoil likely June Digital burials package investigation on going <p>Ditches:</p> <ul style="list-style-type: none"> Update on Plough Lane resident request Update on RBWM liaison <p>Parish Maintenance:</p> <ul style="list-style-type: none"> Update on installation of Broadmoor Road bin
14	REPORTS FROM MEMBERS WHO ATTENDED MEETINGS REPRESENTING THE PARISH COUNCIL:
15	CORRESPONDENCE:
16	A.O.B:
17	<p>Date of next site visits: Saturday, 6th June 2026 at 9 am, Neville Hall</p> <p>DATE OF NEXT MEETING: Tuesday, 9th June at 7 pm, Neville Hall</p>