

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



Minutes of a meeting of Waltham St Lawrence Parish Council held on Tuesday, 10th February 2026 in the Neville Hall, Waltham St Lawrence.

Present: Mike Kay (Chairman), Mark Hipgrave, Isabelle Crawley-Boevey, David Yarnton, Rupe Patel, MJ Streater (Clerk).

Also present: Borough Cllr Hunt and 31 members of the public

	<p>PUBLIC QUESTION TIME:</p> <p>A member of the public requested help to address the flooding at the top of Neville Close. The Chairman requested the Clerk to report the issue to RBWM as it is suspected the drains are full of leaves. Cllr Patel to remind the contractor of the need to clear leaves rather than leave them in piles near drains.</p> <p>The residents immediately adjacent to the balancing Pond, which requires clearing in the autumn to facilitate ditch flow, indicated they may be willing to allow access through their property. This could represent a significant saving on traffic management costs for the project. The Chairman thanked the residents for offering the possibility. ANB to investigate if this is a workable solution.</p> <p>A member of the public queried whether there was an update regarding the lighting proposed at the solar farm. Cllr Hipgrave confirmed that, despite objection comments regarding the height of lights etc by the Parish Council, the conditions were discharged by the RBWM planning officer.</p> <p>The Chairman explained that due to the complex issues and local feelings of concern about application 26/00175, outline planning application for access Morland House, the Parish Council would call an extraordinary meeting on Saturday, 21st February at 10 am in the Cricket Ground. He went on to explain that issues such as ecology etc were not relevant issues when considering an outline planning application. Where, and if, applicable, these would be considered when a more detailed application was submitted,</p> <p>A brief discussion ensued regarding the definition of Grey Belt, which is a relatively new concept (c18 months) which may include low quality or previously developed land within green belt areas</p> <p>.</p> <p>Due to the limited knowledge on the Parish Council of the complex planning issues, it has been decided to employ the services of an expert planning consultant to advise on the suggested response. The recommendation from the consultant will be available for discussion at the meeting 21st Feb.</p> <p>Clerk to summons the Parish Council 10am Saturday 21st February 10am <u>[NB subsequent to the meeting – an extension has been allowed by RBWM for responses due to late received applicant submissions, to 13th March. Therefore, a meeting will be arranged date TBC but likely March 7th rather than February 21st – venue TBC]</u></p>	<p>Clerk/Cllr Patel</p> <p>Chairman/AN B</p> <p>Clerk</p>
--	---	---

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



	<p>Proposal Consent for the reinstatement of the internal beam in bedroom 2. Parish Council Comments: Noted</p>	<i>Clerk</i>
	<p>Reference 26/00175/OUT DEADLINE 24th February 2025 (Revised to 13th March Address Land Adjacent To Morland House, Hungerford Lane Shurlock Row Proposal Outline application for Access only to be considered at this stage with all other matters to be reserved for the construction of up to 9 Dwelling houses and associated access and landscaping. Parish Council Comments: Comments deferred to an extraordinary meeting</p>	<i>Clerk</i>
	<p>Reference 26/00166/CPD Address 2 Bruncketts Halls Lane Waltham St Lawrence RG10 0JE Proposal Certificate of lawfulness to determine whether the proposed erection of fencing and driveway resurfacing is lawful. Parish Council Comments: Noted The Clerk was requested to notify the immediate neighbours since RBWM had not done so.</p>	<i>Clerk</i>
	<p>Reference 26/00158/FULL Address Sunnyside Halls Lane Waltham St Lawrence RG10 0JB Proposal Single storey side extension with raised terrace and steps. Parish Council Comments: No Objection subject to it not being considered over development.</p>	<i>Clerk</i>
	<p>Reference 26/00196/FULL Address Little Diligent Hungerford Lane Shurlock Row Reading RG10 0NY Proposal 1no. detached outbuilding following demolition of existing outbuilding. Parish Council Comments: No Objection</p>	<i>Clerk</i>
	<p>Reference 25/03329/FULL Address Land Adjoining Church Farm Barn Halls Lane Waltham St Lawrence Reading Proposal Conversion and change of use of an agricultural barn to 1no. dwelling with mezzanine floor, new roof, 1no. flue, hardstanding, landscaping and alterations to fenestration and external finishes. Parish Council Comments: No Objection</p>	<i>Clerk</i>
<i>FC/147/2/2026</i>	TREES IN A CONSERVATION AREA: There were none.	
<i>FC/148/2/2026</i>	<p>PLANS THAT HAVE ARRIVED IN THE LAST COUPLE OF DAYS: Reference 26/00258/FULL Address The Oaks Martins Lane Shurlock Row Reading RG10 0PP Proposal New track. Parish Council Comments: No Objection, subject to the main entrance on Martins Lane being used for HGV construction traffic</p>	<i>Clerk</i>

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



	Reference 26/00128/FULL Address Billingbear Park Golf Club The Straight Mile Wokingham RG40 5SJ Proposal Phased development of the site, comprising construction of padel tennis and pickleball courts (Phase 1); construction of a putting course (Phase 2); and demolition of existing marquee to the rear of the clubhouse and replacement with new extension and construction of a simulator building (Phase 3); together with car parking alterations and hard and soft landscaping. Parish Council Comments: Delay response until 10 th March meeting	Clerk
FC/149/2/2026	OTHER PLANNING MATTERS: <ul style="list-style-type: none"> School Lane Article 4: No further update, Clerk will continue to liaise with Cllr Hunt To determine whether to request an enforcement review of the Andrews Yard wall: Cllr Goodchild will update once new resident moves in. Update on CIL query re 2 new houses on Milley Road: No further update: Clerk will continue to liaise with Cllr Hunt 	Clerk Cllr Goodchild Clerk
FC/150/2/2026	ENFORCEMENT NOTICES & APPEALS: Reference: 25/50300/ENF Address: Winterbrook West End Road Waltham St Lawrence RG10 0NL Nature of Complaint: Formation of hardstanding within root protection zone of TPO protected trees. This is ongoing	
FC/151/2/2026	FINANCE: Online payments of £5,942.65 were approved (oil for tools, Clerk salary/tax/NI Jan. Accordis Microsoft licences, ANB dog bins, ANB culvert clearing, ET Planning - planning advice). The Clerk was authorised to approach Barrie Dancer to carry out the internal audit 2025/26.	Clerk Clerk
FC/152/2/2026	MATTERS DEALT WITH UNDER DELEGATED AUTHORITY: None	
FC/153/2/2026	REPORTS FROM REPRESENTATIVES: Report from the Clerk: <ul style="list-style-type: none"> Due to training and personal commitments, the Clerk will not be available until the Saturday following the meeting so there will be a delay in the production of minutes. The Clerk requested thought be given to invitees for the Annual Parish Meeting, Thursday 28th April 2026, in addition to the 4 standard presenters (Parish Council, Neville Hall Management Team, Village Charities, School). A summary of the works undertaken on ditches and how they work in the Parish was suggested from ANB, and Speedwatch. Others TBC Reports from Borough Councillors: Nothing further to report to report Allotments: <ul style="list-style-type: none"> Nothing to update other than a rewrite of terms and conditions required for May 	All Cllr Crawley-Boevey/Chairman

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



	<p>Communications:</p> <ul style="list-style-type: none"> Website amendments: Cllr Goodchild to discuss with Accordis whether they may be able to assist. Cllr Hipgrave to investigate a colleague's interest in assisting. File storage: Cllr Goodchild to agree date with Accordis for training. <p>Highways:</p> <ul style="list-style-type: none"> We are assured by the RBWM Road Safety Officer that the Twyford Road fence removal, and the new signs are in development. There is, however, apparently no budget to fund the moving of 30mph sign on Martins Lane. <p>Speedwatch</p> <ul style="list-style-type: none"> One new site approved, one awaited. Requirement to target Hungerford Lane. Useful, actionable information still needs to be distilled from the large quantity of data available. <p>Burial Ground:</p> <ul style="list-style-type: none"> Follow-up meeting date to be arranged between Cllr Patel, Clerk and Chairman Spoil delivery for levelling graves imminent. Cost of new rubbish bin approved (£230); Clerk to order from Glasdon Memorial Garden tidy up: JS G&G have supplied dates for heavier works, thereafter volunteers are required to tidy <p>Bridleways & Footpaths:</p> <ul style="list-style-type: none"> FP 23 will be cleared when weather improves Two missing kissing gates on FP 31 will be replaced, each with silencer tyres Brook Lane hedge: resident has been sent a letter by RBWM (10.2.26). Resident has 14 days to comply with appropriate reduction. <p>Ditches:</p> <ul style="list-style-type: none"> Old Oak Farm have cleared ditches but note that they are unable to remove a tree root. Flood Manager, Ben Crampin's name has been passed to Cllr Yarnton One response to financial assistance request letters; Cllr Yarnton to follow up <p>Parish Maintenance:</p> <ul style="list-style-type: none"> New litter bin has been requested for Broadmoor Road. Resident has committed to empty it. Clerk to purchase new one (£230), but it will have to be removed if the resident becomes unable to empty. 	<p><i>Cllr Goodchild</i></p> <p><i>Cllr Yarnton</i></p> <p><i>Cllr Patel</i></p> <p><i>Clerk</i></p> <p><i>Cllr Patel</i></p> <p><i>Cllr Yarnton</i></p> <p><i>Clerk</i></p>
<i>FC/154/2/2026</i>	Reports from Representatives who attended meetings representing the Parish Council: None	
<i>FC/155/2/2026</i>	Correspondence: None	
	AOB: None	
<i>FC/156/2/2026</i>	Date of next site visit: Meeting 9 am Saturday, 7 th March 2026 Date of Extraordinary Meeting: TBC Date of next meeting: 7pm Tuesday 10 th March 2026 Neville Hall	
	The meeting closed at 8.50pm	

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



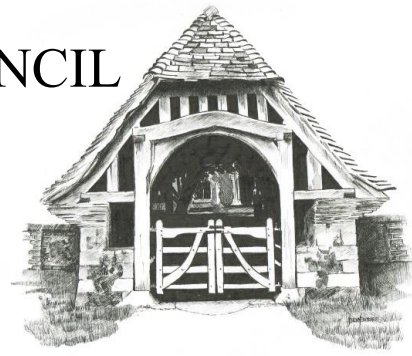
Outstanding Actions February 2026

Public Question Time	Clerk to report flooding in Neville Close to RBWM Chairman to liaise with ANB re balancing pond	Clerk Chairman
Planning	Planning Comments Summons PC to the extraordinary PC meeting for Morland House	Clerk Clerk Clerk
Other Planning Matters	School Lane continues to chase Enforcement re hedge with Cllr Hunt To determine the future of the wall at Andrews Yard Continue to chase re CIL Milley Road with Cllr Hunt	Clerk Cllr Goodchild Clerk
Finance	Payments Request B Dancer to conduct an Internal Audit	Clerk/Chairman Clerk
Reports on areas of responsibility	All to consider who should be invited to present at APM 28 th April New Terms and Conditions required for Allotments Website amendments need an alternative to Creat Ivworks Date required for file sharing training Speedwatch New site still required Hungerford Lane, Usable information required Burial Ground Tidy up Follow-up meeting required New Bin to be ordered x2	All Chairman/Cllr Crawley-Boevey Cllr Goodchild Cllr Goodchild Cllr Yarnton Cllr Yarnton Cllr Patel Cllr Patel Clerk

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



Outstanding Actions January

Public Question Time	None	
Planning	Planning Comments	Clerk
Other Planning Matters	School Lane continue to chase Enforcement re hedge with Cllr Hunt To determine the future of the wall at Andrews Yard Continue to chase re CIL Milley Road with Cllr Hunt	Clerk Cllr Goodchild Clerk
Finance	Bill payments Precept documentation £35,000	Clerk/Chairman Clerk
Reports on areas of responsibility	Clerk's address to be changed to Neville Hall, notify the Management team Discuss with Cllr Goodchild quotes from Creativworks re website changes Highlight tasks being completed by Parish funds vs RBWM to soften Precept increase Twyford Road safety initiative continue to chase RBWM Speedwatch analysis BG and Memorial Garden tidy-up dates to be confirmed Pot hole in BG drive to be filled Brook Lane hedge to be reported through Report-it system Ditches Cllr Yarnton to follow up other flooding letters NR bin Cllr Crawley-Boevey to follow up	Clerk Cllr Kay Cllr Goodchild Cllr Crawley-Boevey/Clerk Cllr Yarnton Cllr Patel Cllr Patel Cllr Crawley-Boevey Cllr Yarnton Cllr Crawley-Boevey