

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



Minutes of a meeting of Waltham St Lawrence Parish Council held on Tuesday, 6th January 2026 in the Neville Hall, Waltham St Lawrence.

Present: Mike Kay (Chairman), Mark Hipgrave, Isabelle Crawley-Boevey, David Yarnton, Rupe Patel, Charles Williams, MJ Streater (Clerk).

Also present: Borough Cllr Hunt and 6 members of the public

	<p>PUBLIC QUESTION TIME: Members of the public were interested in discussing the activities at Old Oak Farm. The applicant resident was present, so some useful dialogue ensued.</p> <p>The applicant stated that the intention was to use the site for sport and recreation (cricket) which he considered permissible for the site without any further planning permission required, which will start in April. The Parish Council commented that they understood that the site only had permission for equestrian activities.</p> <p>There remain concerns about the volume of spoil imported, whether there are contaminants present within the spoil and the overall height of the land The resident committed to supplying details of volume and pointed out that the police have checked the operator licences of the vehicles employed to import the spoil. He also stated that all activities are in line with any requests from both RBWM and Bracknell Forest Council Enforcement teams. This could not be corroborated as neither the Parish Council nor residents have had any feedback from correspondence, in particular with RBWM Enforcement. If true, the applicant's statement that he was told by the RBWM enforcement officer that he should not liaise with Parish Councils or residents to keep them updated on developments is very disappointing. The applicant stated that the Environment Agency have also attended the site to review drainage.</p> <p>In summary, the applicant explained that the plan remains for a cricket facility (contrary to the equine permission for the site understood by many), and for 4 houses. The lack of transparency by the local authorities is extremely disappointing, as it has engendered a bad feeling with everyone ie the applicant, Parish Council and residents. The resident from Billingbear Farm invited any interested parties to visit to examine the height of the land.</p>	
FC/127/1/2026	APOLOGIES: Noted from Cllr Goodchild and Borough Cllr Blundell	
FC/128/1/2026	MINUTES: The minutes of the meeting held on Tuesday, 9 th December 2025, were approved by the Council and signed by the Chairman.	
FC/129/1/2026	DECLARATIONS OF INTERESTS: Cllr Kay and Cllr Hipgrave declared an interest in 4 Church Farm Cottages Cllr Yarnton declared an interest in the North Lodge Tree application	

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk

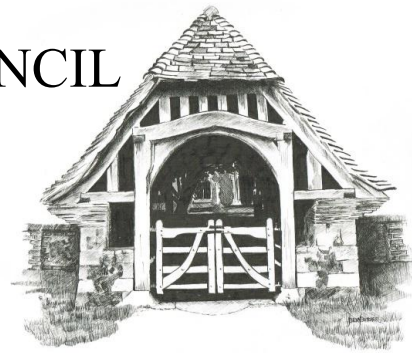


	The Parish Council declared an interest in the application for tree work around the Pond on Twyford Road, War Memorial Junction.	
<i>FC/130/1/2026</i>	SIGNIFICANT MATTERS ARISING FROM THE PREVIOUS MINUTES: There were none	
<i>FC/131/1/2026</i>	<p>PLANNING APPLICATIONS: Reference 25/03364/CONDIT Address Little Diligent Hungerford Lane Shurlock Row RG10 0NY Proposal Details required by Condition 3 (Glazing details), 4 (Joinery finish) and 5 (Rainwater goods) of Listed Building Consent 08/01507/LBC for a Consent to construct a single-storey rear garden room extension. Parish Council Comments: Noted</p> <p>Cllr Kay and Cllr Hipgrave left the discussion Reference 25/03200/FULL Address 4 Church Farm Cottages, Halls Lane Waltham St Lawrence, RG10 0JG Proposal: Change of use of the outbuilding to use for short-term holiday lets (retrospective). Parish Council Comments: The Parish Council notes that the application is for a change of use of the outbuilding to short term holiday let and there is no increase in the scale of the existing buildings. However, it is noted that plans include for separate access and additional parking spaces. Cllr Kay and Cllr Hipgrave rejoined the discussion</p>	<p><i>Clerk</i></p> <p><i>Clerk</i></p>
<i>FC/132/1/2026</i>	<p>TREES IN A CONSERVATION AREA: Cllr Yarnton left the discussion Reference 25/03323/TCA Address North Lodge Binfield Road Shurlock Row RG10 0QJ Proposal (T1, T2 and T3) Horse Chestnut Trees - Fell. Parish Council Comments: No objection subject to the approval of the Arboricultural Officer, and that the proposal to replant is followed up Cllr Yarnton rejoined the discussion</p> <p>Reference 25/03274/TCA Address Land Adjacent to the Pond At Junction of Twyford Road Sill Bridge Lane Waltham St Lawrence Proposal (P1) Self-seeded Sycamores - Reduce to fence level at the front of the pond only to allow access over the top with a digger for pond clearance. (P2) Sycamore, Hawthorn and Dead Elm are to be reduced as per annotation. Conifer trees at the back of the pond are to be crown lifted to 6m from pond water level. (P3) Bramble/scrub - Reduce to wall fence height. Parish Council Comments: No Comment 25/03190 Full Wedgewood, Sill Bridge Lane. Proposal Alterations to fenestration and doors to the front, sides and rear ground floor elevations</p>	<p><i>Clerk</i></p> <p><i>Clerk</i></p>

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



	Parish Council Comments: No Objection	<i>Clerk</i>
<i>FC/133/1/2026</i>	PLANS THAT HAVE ARRIVED IN THE LAST COUPLE OF DAYS: There were none	
<i>FC/134/1/2026</i>	OTHER PLANNING MATTERS: <ul style="list-style-type: none"> • School Lane Article 4: No further update, Clerk will continue to liaise with Cllr Hunt • To determine whether to request an enforcement review of the Andrews Yard wall: update awaited from Cllr Goodchild • Update on CIL query re 2 new houses on Milley Road: No further update, Clerk will continue to liaise with Cllr Hunt 	<i>Clerk</i> <i>Cllr Goodchild</i> <i>Clerk</i>
<i>FC/135/1/2026</i>	ENFORCEMENT NOTICES & APPEALS: Reference: 25/50300/ENF Address: Winterbrook West End Road Waltham St Lawrence RG10 0NL Nature of Complaint: Formation of hardstanding within root protection zone of TPO protected trees	
<i>FC/136/1/2026</i>	FINANCE: Online payments of £889.57 were approved (2x ANB Dog Bins, Retainer Accordis, PAYE and NI for Dec) Clerk to check the claim for cuts 17 and 18 from Braywick Budget Resolution for 2026/27 was approved by the Council and relevant paperwork will be submitted to RBWM <ol style="list-style-type: none"> 1. That in 2025/26 £2,300 is transferred from General Reserves to the Capital Reserve 2. That in 2025/26 £670 is transferred from General Reserves to the War Memorial Reserve 3. That expenditure on capital items during the year, other than those funded through CIL monies, be drawn from the Capital Reserve 4. That the new speed sign infrastructure, the new posts round the Pound and the ditch renovation works be drawn from the CIL reserve 5. That the Open Space reserve at March 2025 be released but that a new reserve be established, funded from the Open Space reserve, to fund periodic ditch maintenance. 6. That the precept for 2026/27 be set at £35,000. 	<i>Clerk</i> <i>Clerk</i> <i>Clerk</i>
<i>FC/137/1/2026</i>	MATTERS DEALT WITH UNDER DELEGATED AUTHORITY: To note and approve the attached schedule of late received planning applications and other matters between meetings <ul style="list-style-type: none"> • Oak Tree Farm Letter to Planning Enforcement re waste, height and materials. (see attached) • 25/02990 TCA Holly Cottage Halls Lane (submitted in line with the discussions noted on the December minutes) 	

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk

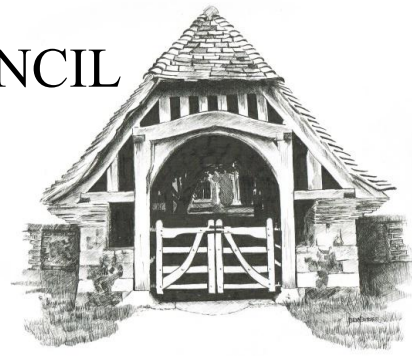


<p>FC/138/1/2026</p>	<p>REPORTS FROM REPRESENTATIVES: Report from the Clerk:</p> <ul style="list-style-type: none"> The Clerk briefed that when the burning at Pool Lane was reported, the Environmental Services Manager responded and asked that individual residents report the issue individually; if it continues, they will then be requested to fill in a diary. This can then form the basis of any future case against the relevant individual. Cllr Crawley-Boevey to discuss with Pool Lane residents The clerk requested to insert Neville Hall's address on the Parish documentation. No important material is currently received by the Clerk. <p>Reports from Borough Councillors: Nothing to report</p> <p>Communications:</p> <ul style="list-style-type: none"> Update on file storage – files almost ready to send to Simon Shaw Update on website update – quotes received from Creativworks are not attractive. Cllr Kay to discuss with Cllr Goodchild. Important to highlight the things that are being done by the Parish Council (which theoretically should perhaps be RBWM eg ditches and verge trimming etc), are highlighted to avoid unnecessary negativity regarding the precept increase. This will go into the March Lych Gate. <p>Highways:</p> <ul style="list-style-type: none"> Cleaning of road signs has progressed with volunteers. To be reviewed periodically Further update requests made of RBWM, but no update provided on Twyford Road safety measures. Clerk and Cllr Crawley-Boevey to follow up <p>Speedwatch</p> <ul style="list-style-type: none"> Manual to be circulated Analysis will be available in the future <p>Burial Ground:</p> <ul style="list-style-type: none"> Pot hole in driveway – yet to be completed Cllr Patel to follow up Burial Ground tidy up and memorial garden tidy – dates to be arranged Query received regarding a burial before the Burial Ground commissioned: passed to White Waltham Parish Clerk after liaison with the church. Clerk requested to copy Cllr Patel on all burial matters, even if not related to WSL Burial Ground <p>Bridleways & Footpaths:</p> <ul style="list-style-type: none"> FP 31 has had 2 kissing gates stolen FP 12 is blocked; this has been reported FP 23 clearance: Regular clearance will be required Brook Lane hedge reduction – No response from RBWM, now to try 'report it' system <p>Ditches:</p> <ul style="list-style-type: none"> 1 response received to letters regarding flooding from DEFRA, Cllr Yarnton to follow up, copy to Chairman. Shurlock Row Pond culvert and pond clearing. Nothing further can be done while the pond is full 	<p>Clerk</p> <p>Clerk</p> <p>Cllr Kay</p> <p>Cllr Goodchild</p> <p>Clerk/Cllr Crawley-Boevey</p> <p>Cllr Yarnton</p> <p>Cllr Patel Cllr Patel</p> <p>Cllr Crawley-Boevey</p>

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk

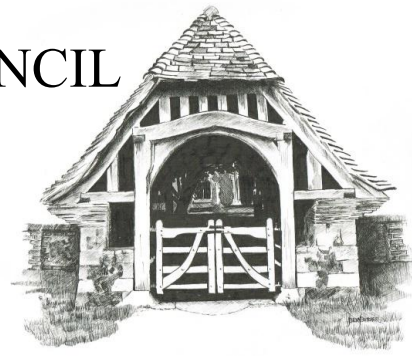


	<ul style="list-style-type: none"> Balancing pond clearance – Work to be done in August as per ANB recommendation. An application to clear the undergrowth has been submitted. <p>Allotments:</p> <ul style="list-style-type: none"> Cllr Crawley-Boevey to respond to correspondence from resident re gravel on allotments. <p>Parish Maintenance:</p> <ul style="list-style-type: none"> An update on transition to new provider, JS Grounds and Gardens was provided Proposal to approve the appointment at £642 per cut (2025 £620 - plus 3.5%). This was approved by the Council with 16 cuts. 	<i>Cllr Crawley-Boevey</i>
<i>FC/139/1/2026</i>	Reports from Representatives who attended meetings representing the Parish Council: None	
<i>FC/140/1/2026</i>	Correspondence: Covered above	
	AOB: Nature Reserve bin: RBWM have responded, but not clear if the bin has been emptied. Clerk and Cllr Crawley-Boevey to follow up	<i>Clerk/Cllr Crawley-Boevey</i>
<i>FC/141/1/2026</i>	Date of next site visit: Meeting 9 am Saturday, 7 th February 2026 Date of next Meeting: Tuesday, 7 pm, 10 th February 2026	
	The meeting closed at 9.01 pm	

WALTHAM ST LAWRENCE PARISH COUNCIL

Parish Clerk, Neville Hall, Milley Road, Waltham St Lawrence, RG10 0JP

Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



Outstanding Actions January

Public Question Time	None	
Planning	Planning Comments	Clerk
Other Planning Matters	School Lane continue to chase Enforcement re hedge with Cllr Hunt To determine the future of the wall at Andrews Yard Continue to chase re CIL Milley Road with Cllr Hunt	Clerk Cllr Goodchild Clerk
Finance	Bill payments Precept documentation £35,000	Clerk/Chairman Clerk
Reports on areas of responsibility	Clerk's address to be changed to Neville Hall, notify the Management team Discuss with Cllr Goodchild quotes from Creativworks re website changes Highlight tasks being completed by Parish funds vs RBWM to soften Precept increase Twyford Road safety initiative continue to chase RBWM Speedwatch analysis BG and Memorial Garden tidy-up dates to be confirmed Pot hole in BG drive to be filled Brook Lane hedge to be reported through Report-it system Ditches Cllr Yarnton to follow up other flooding letters NR bin Cllr Crawley-Boevey to follow up	Clerk Cllr Kay Cllr Goodchild Cllr Crawley-Boevey/Clerk Cllr Yarnton Cllr Patel Cllr Patel Cllr Crawley-Boevey Cllr Yarnton Cllr Crawley-Boevey