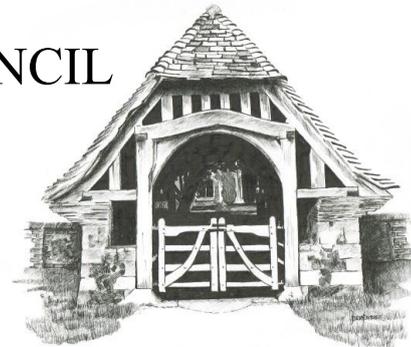


WALTHAM ST LAWRENCE PARISH COUNCIL

Clerk to the Council: *Mrs MJ Streater 31.12.2025*

Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Waltham St. Lawrence Parish Council Meeting
to be held on Tuesday, 6th January 2026, in the Neville Hall at 7 pm.
Members of the Public and the Press are welcome to attend.

AGENDA

	PUBLIC QUESTION TIME:
1	APOLOGIES:
2	MINUTES: To approve the minutes of the last Parish Council meeting held on Tuesday 9 th December 2025
3	DECLARATION OF INTERESTS:
3	SIGNIFICANT MATTERS:
5	PLANNING APPLICATIONS: Reference 25/03364/CONDIT Address Little Diligent Hungerford Lane Shurlock Row RG10 0NY Proposal Details required by Condition 3 (Glazing details), 4 (Joinery finish) and 5 (Rainwater goods) of Listed Building Consent 08/01507/LBC for a Consent to construct a single storey rear garden room extension. Reference 25/03200/FULL Address 4 Church Farm Cottages Halls Lane Waltham St Lawrence RG10 0JG Proposal Change of use of the outbuilding to use for short term holiday lets (retrospective).
6	TREES IN A CONSERVATION AREA: Reference 25/03323/TCA Address North Lodge Binfield Road Shurlock Row RG10 0QJ Proposal (T1, T2 and T3) Horse Chestnut Trees - Fell. Reference 25/03274/TCA Address Land Adjacent to the Pond At Junction of Twyford Road Sill Bridge Lane Waltham St Lawrence Proposal (P1) Self seeded Sycamores - Reduce to fence level at the front of the pond only to allow access over the top with a digger for pond clearance. (P2) Sycamore, Hawthorn and Dead Elm are to be reduced as per annotation. Conifer trees at the back of the pond are to be crown lifted to 6m from pond water level. (P3) Bramble/scrub - Reduce to wall fence height.
7	PLANS THAT HAVE ARRIVED IN THE LAST FEW DAYS
8	OTHER PLANNING MATTERS: <ul style="list-style-type: none"> • School Lane Article 4 • To determine whether to request an Enforcement review Andrews Yard wall –update from Cllr Goodchild • Update on CIL query re 2 new houses on Milley Road - update from Cllr Hunt • Oak Tree Farm Spoil importation – height of mound – update from the Cllr Williams

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9	<p>ENFORCEMENT NOTICES & APPEALS: Reference: 25/50300/ENF Address: Winterbrook West End Road Waltham St Lawrence RG10 0NL Status: Pending Consideration Type: Breach of Tree Preservation Order Case Officer: Mark Andrews How Complaint Received: Email Nature of Complaint: Formation of hardstanding within root protection zone of TPO protected trees</p> <p>Reference: 25/50173/ENF (See retrospective Planning Application received) Address: 4 Church Farm Cottages Halls Lane Waltham St Lawrence Reading RG10 0JG Status: Pending Consideration Type: Unauthorised Change of Use Nature of Complaint: outbuilding in rear garden used as separate residential dwelling, Air B&B</p>
10	<p>FINANCE:</p> <ul style="list-style-type: none"> • Online Payments to be approved of £2,984.42 (Clerk Salary, PAYE and NI Dec, Land Registry, Dog Bins 2 invoices, Accordis Retainer, Braywick Oct Bill) • Assertion 10 – Update from Cllr Goodchild re slides supplied • Budget 26/27 approval – proposed resolution <ol style="list-style-type: none"> 1. That in 2025/26 £2,300 is transferred from General Reserves to the Capital Reserve 2. That in 2025/26 £670 is transferred from General Reserves to the War Memorial Reserve 3. That expenditure on capital items during the year, other than those funded through CIL monies, be drawn from the Capital Reserve 4. That the new speed sign infrastructure, the new posts round the Pound and the ditch renovation works be drawn from the CIL reserve 5. That the Open Space reserve at March 2025 be released but that a new reserve be established, funded from the Open Space reserve, to fund periodic ditch maintenance. 6. That the precept for 2026/27 be set at £35,000.
11	<p>MATTERS DEALT WITH UNDER DELEGATED AUTHORITY: To note and approve the attached schedule of late received planning applications and other matters between meetings</p> <ul style="list-style-type: none"> • Oak Tree Farm Letter to Planning Enforcement re waste, height and materials. (see attached) • 25/02990 TCA Holly Cottage Halls Lane (submitted in line with the discussions noted on the December minutes)
12	<p>REPORTS FROM REPRESENTATIVES: Report from the Clerk:</p> <ul style="list-style-type: none"> • Continued burning issues at Pool Lane Old Oak Farm, Environmental Services have requested residents report it and keep diaries. • Request to remove Clerk’s home address from Parish documentation • Report from Borough Councillors: <p>Allotments: Communications:</p>

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	<ul style="list-style-type: none"> • Update on file storage • Update on website update • Burial Ground: • Pot hole in driveway – update • Burial Ground tidy up and memorial garden tidy – update on options • An A board in BG appears to serve the purpose or reducing rogue funeral day parking issues, next required 23.1.2026 • Query re Burial prior to BG being commissioned. Details of White Waltham Parish Clerk were given <p>Bridleways & Footpaths:</p> <ul style="list-style-type: none"> • FP 23 clearance - update • Brook Lane hedge reduction - update <p>Ditches/Culverts/Drains</p> <ul style="list-style-type: none"> • Shurlock Row pond culvert and pond clearing – update • Balancing pond clearance – update <p>Highways:</p> <ul style="list-style-type: none"> • Cleaning of road signs - update • Further update requests made of RBWM but no update available on Twyford Road safety measures. • 1 response to letters regarding flooding from DEFRA <p>Speedwatch:</p> <ul style="list-style-type: none"> • Actionable statistics - update <p>Parish Maintenance:</p> <ul style="list-style-type: none"> • Update on transition to new provider, JS Grounds and Gardens • Proposal to approve the appointment at £642 per cut (2025 £620 - plus 3.5%)
13	REPORTS FROM MEMBERS WHO ATTENDED MEETINGS REPRESENTING THE PARISH COUNCIL:
14	<p>CORRESPONDENCE:</p> <ul style="list-style-type: none"> • Query re burial 1931 passed to White Waltham Parish Council <p>Responses to letters re flooding from DEFRA</p>
15	A.O.B:
16	<p>DATE OF NEXT SITE VISITS: Saturday 7th February 2026, 9 am, Neville Hall</p> <p>DATE OF NEXT MEETING: Tuesday, 10th February 2026, 7 pm, Neville Hall</p>