

WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, Shurlock Row,

RG10 0PR

Clerk to the Council: *Mrs MJ Streater*

Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Minutes of a meeting of Waltham St Lawrence Parish Council held on Tuesday 7th October 2025 in the Neville Hall Waltham St Lawrence.

Present: Mike Kay (Chairman), Isabelle Crawley-Boevey, David Yarnton, Charles Williams, MJ Streater (Clerk).

Also present: Borough Cllr Hunt and 7 members of the public.

	Public Question Time: A member of the public queried the comment from the lychgate abridged minutes stating £100 was to be spent on a sign for the Burial Ground 'Dogs must be kept on a lead'. He stated they were available on Amazon for considerably less. The Chairman confirmed that authorisation had been given to spend up to £100 without referring the request back to yet another meeting. It was not intended to overspend unnecessarily. Total costs to include installation.	
	A member of the public raised the traffic accident which occurred on Twyford Road Friday 3 rd October. Cllr Hunt agreed to liaise with the relevant Highways officer at RBWM to determine whether alternative safety fencing could be sourced, in addition to requesting a reduction in the speed Limit (currently national speed limit), at that location and/or other speed calming measures. Cllr Hunt and Clerk to follow up.	Cllr Hunt/Clerk
	Cllr Williams highlighted that he and the Clerk have previously had a very productive meeting with the same Highways officer who reacted very positively to requests but was ultimately constrained by budgets. The question was raised as to whether a SID could be located at this site; the initial view was that this was 'unlikely' due to corners and sight lines, however further investigation is warranted. The Police confirmed that there have historically been 2 fatalities at this site.	Cllr Yarnton
	The School Road 5ft hedgerow access was raised, and the fact that the Article 4 now been published. Clarity on the ability to seek reinstatement was requested member of the public. Cllr Yarnton read a brief precis of the key points outlined in the Article 4. (Full summary to be circulated to the member of the public by the Clerk, in addition, details of the publication date of the Article 4). There is a consultation period of 21 days during which appeals against can be lodged. The hedgerow is owned by the farmer, and the Chairman highlighted that this damage could be enforced by RBWM. It was confirmed that there has been significant correspondence between the Clerk, residents and 'Trees' team at RBWM which will continue. Residents were advised to remain vigilant, particularly while the Article 4 continues through the consultation period (likely this would be 16th October,	Clerk

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	Trees in a Conservation Area: None	
FC/88/10/2025	<p>Plans that have arrived in the last couple of days:</p> <p>The Chairman left the discussion</p> <p>Reference 25/02589/TCA</p> <p>Address Dingley Cottage Halls Lane Waltham St Lawrence RG10 0JB</p> <p>Proposal Pollard Apple tree</p> <p>Parish Council Comments: No Objection subject to approval by the Arboricultural Officer.</p> <p>The Chairman rejoined the discussion</p> <p>Reference 25/01388/FULL ADDITIONAL INFORMATION RECEIVED</p> <p>Address Oak Tree Farm Twyford Road Binfield Bracknell RG42 5QD</p> <p>Proposal Engineering works related to the resurfacing and installation of drainage associate with the existing use of the land for residential and equestrian purposes (part retrospective).</p> <p>No response required from the Parish Council, but it was suggested Cllr Williams draft a letter to the enforcement office Emilie Ellis querying when they are likely to take any action.</p> <p>To remain on the agenda going forward under Other Planning Matters.</p>	<p>Clerk</p> <p>Cllr Williams</p>
FC/89/10/2025	<p>Other Planning Matters:</p> <p>CIL monies were not paid to the Parish Council for the 2 new houses on Milley Road, Cllr Williams to investigate 21/00839/FULL to determine whether this is an oversight by RBWM with the assistance of Borough Cllr Hunt.</p>	Cllr Williams
FC/90/10/2025	<p>Enforcement Notices and Appeals:</p> <p>Reference: 25/50173/ENF</p> <p>Address: 4 Church Farm Cottages Halls Lane WSL RG10 0JG</p> <p>Status: Pending Consideration</p> <p>Type: Unauthorised Change of Use</p> <p>Reference: 25/50068/ENF</p> <p>Address: Street Record School Road Waltham St Lawrence RG10 0NU</p> <p>Status: Pending Consideration</p> <p>Type: Unauthorised Change of Use</p> <p>APPEALS:</p> <p>Sphere of mutual interest: Shottesbrooke Parish</p> <p>Reference: 25/60024/REF</p> <p>Address: John Torrid Farm Beenhams Heath Shurlock Row RG10 0QQ</p> <p>Nature: Material change of use of the existing land to create a permanent caravan holiday park with siting of 5no. caravans.</p> <p>Status: Appeal In Progress</p> <p>No comments on ongoing appeals</p>	
FC/91/10/2025	Finance:	

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	<p>The Chairman noted that payments on agenda had been included at the net of VAT figure but they should be listed as gross.</p> <p>The Chairman suggested that the payment to ICO was likely to be £47 not £52 as printed on the request, due to £5 discount for paying by Direct Debit.</p> <ul style="list-style-type: none"> • Online payments were approved of: £1788.31 (Braywick Heath Aug, ANB bins March and Aug, IMI War Memorial, Accordis retainer, Clerk salary Sept, HMRC NI Sept PKF External Audit, Braywick) • DD payments to be made of ICO £47.00, Castle Water £172.92 • Precept 2nd payment noted as received £16,500.00 	Clerk
FC/93/10/2025	<p>Reports from Representatives:</p> <p>Report from the Clerk:</p> <ul style="list-style-type: none"> • The Clerk highlighted that 5 neighbouring Parishes have been advised that they will not be granted requests for additional time to make comments. The Chairman suggested these Parishes may be abusing the goodwill of RBWM which he feels WSL do not. Where there was to be a delay in providing comments to an application it remained courteous to continue highlighting an expected delay when absolutely necessary. • Current places on BALC Training for GDPR are full, Clerk to remain vigilant and book when appropriate. • Following a meeting with Cllr Patel it has been recommended that we should remain with Castle Water for water allotment supply. <p>Communications:</p> <ul style="list-style-type: none"> • The Chairman outlined that file sharing amongst Councillors will be easier in the future utilising SharePoint. Simon Shaw present a training session at a future date. • There is a plan for an interview with Cllr Yarnton to go in the Lychgate <p>Bridleways and Footpaths:</p> <ul style="list-style-type: none"> • Nothing to report other than Sharon Wootten's team are currently overrun by fallen tree complaints/requests following Storm Amy. There is confidence that it will be resolved. <p>Highways:</p> <ul style="list-style-type: none"> • Nothing to report. The Chairman requested Cllr Crawley-Boevey to take on this responsibility. This is relevant given the work recently undertaken in reviewing highway signage. • Cllr Crawley-Boevey to meet with the Clerk to go through the 'Report it' system. Investigate the industrial cleaner for cleaning signs. <p>Speedwatch:</p> <ul style="list-style-type: none"> • As part of the review of Councillor responsibilities, this will be an area of responsibility for Cllr Yarnton. The Chairman highlighted his thanks to Cllr Patel in driving the initial implementation of the Speedwatch initiative. 	<p>Clerk</p> <p>Cllr Goodchild</p> <p>Cllr Crawley-Boevey/Clerk</p>

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	<ul style="list-style-type: none"> Cllr Yarnton is pulling together a user manual for issuing to volunteer Speedwatch coordinators. Results to be published in the Lychgate to heighten awareness. <p>Burial Ground:</p> <ul style="list-style-type: none"> Tidy up will begin soon, dependent on the delivery of spoil from the grave diggers. This may involve working groups. Memorial Garden hedges are also due for a radical trim. This may also involve working groups, using Parish equipment. Burial reservations to carry forward to overall BG meeting <p>Ditches:</p> <ul style="list-style-type: none"> Chairman to obtain an update from ANB re work done with Graham at RBWM on culverts. Cllr Yarnton has undertaken some work on potential funding to help with projects such as culverts for external funding. <p>Allotments:</p> <ul style="list-style-type: none"> The Chairman and Cllr Crawley-Boevey will meet before January to examine terms and conditions (T&Cs), plot size etc. This to be finalised pre-March renewals. Two plots rented are currently not being used. This is not considered acceptable with a waiting list existing and will be addressed as part of the revised T&Cs . <p>Maintenance:</p> <ul style="list-style-type: none"> Reference to the Nature Reserve to be removed from Councillor responsibilities given that this remains under RBWM jurisdiction. Early evidence is that the bin at the Nature Reserve has been emptied. War Memorial advice from the stone mason is to plan for next clean in 4-5 years. The Chairman feels that may be too long, therefore we should review in 18months. 	<p><i>Cllr Yarnton</i></p> <p><i>Chairman/Cllr Patel</i></p> <p><i>Chairman</i></p> <p><i>Chairman/Cllr Crawley-Boevey</i></p> <p><i>Cllr Patel</i></p>
<i>FC/94/10/2025</i>	<p>Reports from Representatives who attended meetings representing the Parish Council.</p> <ul style="list-style-type: none"> The Clerk had a meeting with the Cookham Parish Council Clerk, which has highlighted some suggestions re burial ground T&Cs, and dog bins, These will be passed to the relevant Councillors. 	<i>Clerk</i>
<i>FC/95/10/2025</i>	<p>Correspondence:</p> <ul style="list-style-type: none"> The Clerk will circulate relevant correspondence to Councillors, or if appropriate all of the Parish Council 	<i>Clerk</i>
	AOB: None	

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FC/96/10/2025	Date of next site visit: Meeting 9am Saturday 1 st November 2025	
	Date of next Meeting: Tuesday 7pm Tuesday 4 th November 2025	
	The meeting closed at: 9pm	