

**Clerk to the Council:** Mrs MJ Streather  
**Telephone:** 07956 217783  
**Email:** [parishclerk@wslpc.uk](mailto:parishclerk@wslpc.uk)

Summonsed to attend: Cllr Kay, Cllr Hipgrave, Cllr Patel, Cllr Goodchild, Cllr Williams, Cllr Crawley-Boevey.

dhttps://wslpc-my.sharepoint.com/personal/parishclerk\_wslpc\_uk/Documents/2025 PC Meetings/Sept 2025/Draft August Mins.docx[Type here] [Type here]

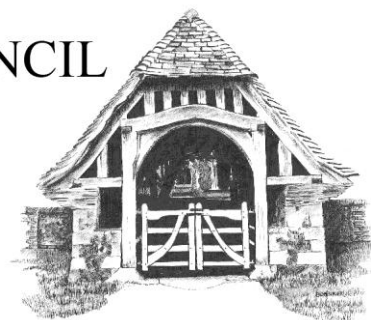
# WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

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	It is strongly requested that the Arboricultural Team visit the site as there are significant anomalies in the application re <b>reducing/felling</b> .	Clerk
FC/61/8/2025	<b>Plans that have arrived in the last couple of days:</b> There were none.	
FC/62/8/2025	<b>Other Planning Matters:</b> There were none.	
FC/63/8/2025	<p><b>ENFORCEMENT NOTICES &amp; APPEALS:</b></p> <p>Reference: 25/50027/ENF Address: Oak Tree Farm Twyford Road Binfield Bracknell RG42 5QD Status: Pending Consideration Type: Unauthorised Construction Still no planning application received.</p> <p>Reference: 25/50068/ENF sub division and sale of plots of land Address: Street Record School Road Waltham St Lawrence Reading RG10 0NU Status: Pending Consideration Type: Unauthorised Change of Use</p> <p>Reference: 25/50127/ENF installation of a new drive and removal of tree in a Conservation Area Address: 3 Church Farm Cottages Halls Lane Waltham St Lawrence Reading RG10 0JG Status: Pending Consideration Type: In conservation area</p> <p>Reference: 25/50173/ENF Address: 4 Church Farm Cottages Halls Lane Waltham St Lawrence Reading RG10 0JG outbuilding in rear garden used as separate residential dwelling, Air b&amp;b Status: Pending Consideration</p> <p>Reference: 25/60024/REF FOR INFORMATION ONLY NEIGHBOURING PARISH Address: John Torrid Farm Beenhams Heath Shurlock Row Reading RG10 0QQ Nature: Material change of use of the existing land to create a permanent caravan holiday park with siting of 5no. caravans. Status: Appeal In Progress Appeal Type: Refusal (For information only, neighbouring Parish)</p> <p>Andrews Yard Wall: No response from Enforcement re removal of wall. Cllr Goodchild to highlight the goodwill that would be gained in lowering the wall.</p>	Cllr Goodchild
FC/64/8/2025	<p>Finance</p> <ul style="list-style-type: none"> <li>Online payments of £3,441.82 were approved (R Patel SID and bench installation equipment, IC-B sleepers for allotments, MJS ink, Braywick cut May, ANB bins June, Accordis Microsoft licences, Castle Water IN DISPUTE re late payments, MJS Malwarebytes renewal)</li> <li>In addition, DD Bank Mandate signed for Castle Water to avoid late payment charges due to their sporadic billing</li> <li>2 overdue invoices for Community Heatbeat were authorised Total £292.68 pad replacements.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

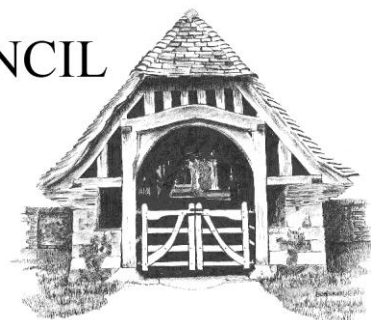
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	<ul style="list-style-type: none"> <li>○ Clerk to detail to Cllr Hipgrave expiry dates by Defibrillator.</li> </ul> <p>Separate meeting offline Cllr Patel/Clerk to discuss moving Water account. Clerk requested to always quote costs net. (Excluding VAT)</p>	Cllr Patel/Clerk
FC/65/8/2025	<p><b>Reports from Representatives:</b></p> <p><b>Clerk:</b> The Clerk reported that Flood Manager has introduced his key Culvert individual to ANB and they seem to be working well together. Chairman to discuss with ANB ref ditch work to date and future requirements. ANB to attend September meeting to update full Council. Clerk requested to do an action points document following each meeting. Clerks Appraisal 30.8.2025 Clerk to book Neville Hall. CIL returns for March have been done.</p> <p><b>Borough Councillors:</b></p> <p><b>Communications:</b> New Councillor Recruitment look to i/v September. 4<sup>th</sup> identified as date at 6.30pm Neville Hall. Clerk to book Neville Hall. Desire would be to appoint before the meeting 9<sup>th</sup> September.</p> <p><b>Allotments:</b> Gate and bridge to be repaired by RBWM (materials supplied by Parish Council) Materials have been supplied.</p> <p><b>Burial Ground:</b></p> <p><b>Drains/Ditches:</b> Ditch clearance on Broadmoor Road complete.</p> <p><b>Defibrillator:</b> New person required for Shurlock Row Defibrillator Cllr Goodchild volunteered</p> <p><b>Bridleways and Footpaths:</b></p> <p><b>Parish Maintenance:</b> New Dog Bin for Church Farm approved, cut down Darvills Lane collection to 1x month. Cllr Goodchild to discuss with Bronwen ANB. Cllr Goodchild to investigate if Church Farm will purchase. All posts around the pound and outside the Church and Neville Hall are to be replaced. Milley Road Gate to be replaced approved £375.</p> <p><b>Highways:</b></p> <p><b>Speedwatch:</b></p> <p><b>CIL Monies:</b></p> <p><b>Working Groups:</b></p> <p><b>Other:</b> Charlie Belcher memorial to be unveiled 23.8.2025. all parties are happy with location.</p>	<p>Chairman</p> <p>Clerk Clerk Clerk to book 4.9.2025</p> <p>Clerk</p> <p>Cllr Goodchild</p> <p>Cllr Goodchild</p> <p>Cllr Patel Cllr Patel</p>
FC/66/8/2025	<p><b>Reports from Representatives who attended meetings representing the Parish Council:</b> None</p>	
FC/67/8/2025	<p><b>Correspondence:</b> Issues covered above.</p>	
	<p><b>AOB:</b></p>	
	<p>Date of Next Site Visits: 9am Saturday 6<sup>th</sup> September 2025; Venue: Neville Hall</p>	
FC/68/8/2025	<p><b>Date of Next Parish Council Meeting:</b> 7pm Tuesday 9<sup>th</sup> September 2025; Neville Hall.</p>	
	<p>The meeting closed at 8.45pm</p>	