

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative f

Name of smaller authority:

Waltham St Lawrence Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role):

MJ Streather Clerk/RFO

Date:

16.05.25

Balance per bank statements as at 31/3/x25

Current
Deposit

£ 22,020.35
£ 93,954.08

£

£

£ 115,974.43

-

Less: any unpresented cheques as at 31/3/xx (**enter these as negative numbers**)

[add more lines if necessary]

item 5
item 6
item 7
item 8

£

-

Add: any un-banked cash as at 31/3/xx

£

-

Net balances as at 31/3/xx (Box 8)

£ 115,974.43