WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

Clerk to the Council: Mrs MJ Streather Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Minutes of the Waltham St Lawrence Parish Council Meeting held on Tuesday 4th February 2025

Present: Cllr Kay (Chairman) Cllr Hipgrave (Vice Chairman), Cllr Williams, Cllr Crawley-Boevey, and MJ Streather (Clerk).

Also present: 1 Member of the Public.

Summonsed to attend: Cllr Kay, Cllr Hipgrave, Cllr Patel, Cllr Goodchild, Cllr Williams, Cllr Craig, Cllr Crawley-Boevey.

	Clawley-Doevey.	
	Public Question Time: There were no questions.	
FC/142/2/2025	Apologies: Apologies noted from Cllr Craig, Cllr Patel, Cllr Goodchild, Borough Cllr Hunt and Borough Cllr Blundell.	
FC/143/2/2025	Minutes: The minutes of the previous meeting held on 7 th January 2025 were approved by the Council and signed by the Chairman.	Clerk
FC/144/2/2025	Declaration of Interests: Cllr Hipgrave declared an interest in Bruncketts 25/00118/TCA	
FC/145/2/2025	Significant Matters Arising from the Previous Minutes: There were none	
FC/146/2/2025	Planning Applications: PLANNING APPLICATIONS: Reference 25/00079/CPD Address Hawksbill Shurlock Row Reading RG10 0PL Proposal Certificate of lawfulness to determine whether the proposed garage conversion, 1no. detached garage/gym building, alterations to fenestration and detached pool house are lawful. Parish Council Comments: Noted Reference 25/00062/CONDIT Address Goodhope Halls Lane Waltham St Lawrence Reading RG10 0JB Proposal Details required by Condition 3 (Biodiversity Enhancements) of planning permission 24/02563/FULL for a garage conversion, single storey rear extension and alterations to fenestration following demolition of existing rear element. Parish Council Comments: Noted Reference 25/00054/CONDIT Address Darach House Milley Road Waltham St Lawrence Reading RG10 0JR Proposal Details required by Conditions 3 (Biodiversity enhancements) and 5 (External lighting) of planning permission 24/02498/FULL for two storey front infill extension with gable feature 3no. rear dormers with balconies, 2no. rear ground floor side/rear extensions, and alterations to fenestration following demolition of existing elements. Parish Council Comments: Noted Reference 24/02964/FULL Address Merryhill Spinning Wheel Lane Binfield Bracknell RG42 5QH Proposal Single storey rear extension and alterations to fenestration. Parish Council Comments: No Objection subject to it not being considered to be over development.	Clerk Clerk
FC/147/2/2025	Tree Planning Applications: Reference 25/00118/TCA Address Bruncketts Halls Lane Waltham St Lawrence Reading RG10 0JE Proposal Cedar - Crown lift to 4m (as shown). Cllr Hipgrave withdrew from the discussion on this application	

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	Parish Council Comments: If the Arboticultural Officer believes tree requires treatment	Clerk
	the Parish Council have no Objection, 4m seems excessive for a significant tree in the Conservation Area. The Parish Council also has concerns relating to potential tree damage which may be caused by works to the drive, but again respect the judgement of the Arboricultural Officer when considering this. Reference 25/00034/TCA	
	Address Fairfield Martins Lane Shurlock Row Reading RG10 0PP Proposal T1 Robinia - remove dead stem as per photograph. T2 Twinstem Conifer - fell.	
	Parish Council Comments: No Objection subject to approval by the Arboticultural Officer.	Clerk
FC/148/2/2025	Plans that have arrived in the last couple of days: There were none.	
FC/149/2/2025	Other Planning Matters: Old Oak Farm Binfield Road has been highlighted to Enforcement as despite the application for 2 houses being withdrawn, there is a considerable amount of work going on. Discussion has also been had with Binfield Parish Council as it is a shared boundary. Downgrove further building work will be flagged to Enforcement. It may be in line with the Stables which have prior permission.	Clerk
FC/150/2/2025	Enforcement Notices and Appeals:	
FC/151/2/2025	Finance: Online payments of: £8,568.57 were approved. (SID x2 plus fittings, Burial Ground hedge lowering, dog bin emptying, SLCC renewal, Accordis Microsoft licence renewal, Clerk salary and NI)	Clerk
	Request to approach B Dancer to act as Internal Auditor for Y/E was approved	Clerk
FC/152/2/2025	Reports from Representatives: Clerk:	
	 The Clerk confirmed that parking outside The Old School House has improved since Thames Valley Police attended and spoke to a persistent offender. Parking adjacent to the Garage is temporarily improved as the lease changes hands. No response so far from RBWM regarding accident hotspots and line 	
	 painting/sign renewal. Confirmed date for next Clerks Forum meeting. Any subjects requiring to be raised please notify the Clerk. Speedwatch is likely to be on the agenda. No response from RBWM CIL team re CIL monies querying whether they are due on Borlases Lodge/House. 	
	 Annual Parish Meeting 15th April: Councillors were requested to make suggestions prior to the March meeting for proposed invitees beyond Parish Council, NHMT, Village Charities and WSL Primary School. The Clerk was 	All
	requested to draw up a table of previous attendees.	Clerk
	 Tractor run December 2025, Clerk to contact organiser to ask if they could contact Highways circa June. Borough Councillors: Nothing to report 	Clerk

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Allotments:	Cllr Patel
 New applicant for allotment can likely be accommodated. Burial Ground: Hedge has been trimmed New slab for new bench is being costed by Cllr Patel 	Cllr Patel
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New slab for new bench is being costed by Cllr Patel	Cllr Patel
	Cllr Patel
Drains/Ditches:	Clir Patel
Letter from RBWM on enforcement is disappointing	
 Awaiting costs from ANB; as yet nothing received. ANB to be asked by 	
Chairman to quote for what ANB recommend as well as that requested by Cllr	Cllr Crain
Craig	Cllr Craig Chairman
A revised quote received from Shorts to be obtained	Criairriari
 Cost of jetting culverts estimated at £110 +VAT per hour 	
Bridleways and Footpaths:	
Sharon Wootten has been asked to investigate making good the Billingbear	
footpath with Howard Bellm.	
Parish Maintenance: Nothing to report	
Highways: Nothing to report	
Speedwatch:	
2 SID devices have arrived, awaiting costs for poles from RBWM	
CIL Monies: Nothing to report	
FC/153/2/2025 Reports from Representatives who attended meetings representing the Parish	
Council:	
White Waltham Airfield: Minutes of latest meeting will be circulated. Open Day is 30 th	
August celebrating 80 years since the end of WW2.	
FO/454/0/0005 Correspondences None	
FC/154/2/2025 Correspondence: None	
AOB: None	
Date of Next Site Visits: 9am Saturday 1st March 2025 Venue Neville Hall	
Fc/155/2/2025 Date of Next Parish Council Meeting: 7pm Tuesday 4 th March 2025 Neville Hall.	
The meeting closed at.8.33pm	

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