

# WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

Clerk to the Council: *Mrs MJ Sreather 2.4.2025*

Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Waltham St. Lawrence Parish Council Meeting  
to be held on Tuesday 8<sup>th</sup> April 2025 in the Neville Hall  
Members of the Public and Press are welcome to attend.

Summonsed to attend: Cllr Kay, Cllr Hipgrave, Cllr Patel, Cllr Goodchild, Cllr Williams, Cllr Craig, Cllr Crawley-Boevey

## Agenda

	<b>PUBLIC QUESTION TIME:</b>
•	<b>APOLOGIES:</b>
•	<b>MINUTES:</b> To approve minutes of the Parish Council meeting held on Tuesday 4 <sup>th</sup> March 2025
•	<b>DECLARATION OF INTERESTS:</b>
•	<b>SIGNIFICANT MATTERS ARISING FROM THE PREVIOUS MINUTES:</b>
•	<b>PLANNING APPLICATIONS:</b> Reference 25/00673/CPD Address Waltham House Shurlock Road Waltham St Lawrence Reading RG10 0HN Proposal Certificate of lawfulness to determine whether the proposed siting of a caravan ancillary to the main dwelling and the demolition of the existing garage is lawful. Reference 25/00684/FULL Address 2 Bruncketts Halls Lane Waltham St Lawrence Reading RG10 0JE Proposal Fencing, driveway alteration and resurfacing Reference 25/00612/CPD Address Winterbrook West End Road Waltham St Lawrence Reading RG10 0NL Proposal Certificate of lawfulness to determine whether the proposed outbuilding is lawful. Reference 25/00621/FULL Address Lion House Milley Road Waltham St Lawrence Reading RG10 0JR Proposal Single storey rear extension following the demolition of the existing conservatory. Reference 25/00712/CONDIT Address Bellman Hanger Shurlock Row Reading RG10 0PL Proposal Details required by Condition 4 (Lighting Scheme) and 5 (CEMP) of planning permission 22/00270/FULL (allowed on appeal) for the Erection of 12no. dwellings with associated parking and landscaping and the retention of the existing access road following the demolition of the existing buildings, warehouse, external storage areas and hardstanding.
6	<b>TREE PLANNING APPLICATIONS:</b> Reference 25/00515/TCA Address The Lodge Twyford Road Waltham St Lawrence Reading RG10 0HE Proposal (T1) Willow - Reduce spread to 8m. (T2) Laburnum - Fell. (T3) Prunus - Reduce spread to 4m.
7	<b>PLANS THAT HAVE ARRIVED IN THE LAST FEW DAYS:</b>
8	<b>OTHER PLANNING MATTERS:</b> <ul style="list-style-type: none"> <li>• Castle End Gardens Development Ruscombe/Twyford update</li> <li>• Land at School Lane update</li> </ul>
9	<b>ENFORCEMENT NOTICES &amp; APPEALS:</b> Reference: 24/60124/REF 25/50027/ENF

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	<p>Address: Old Oak Farm Pool Lane Waltham St Lawrence Reading RG10 0GQ</p> <p>Retrospective consent for the siting of a residential caravan to be occupied for human habitation by a traveller family.</p> <p>Status: Appeal approved 13.3.25</p> <ul style="list-style-type: none"> <li>Andrews Yard 21/5007ENF RBWM requested to reopen file. So far no action.</li> <li>25/50027/ENF Oak Tree Farm 1 month to submit planning application for drainage works. Significant resident unrest. Binfield Parish Council response - will wait to see the retrospective planning application.</li> </ul>
10	<p><b>FINANCE</b></p> <ul style="list-style-type: none"> <li>Precept payment 1 received from RBWM</li> <li>Online payments of £1,495.17 incl VAT to be approved (Clerk Salary Mar, Tax and NI Mar, allotments water, new pads Milley Road defib, Accordis retainer Mar to May, ANB dog bins Jan and Feb)</li> <li>FIO Barclays closed the Bank at</li> </ul>
11	<p><b>REPORTS FROM REPRESENTATIVES:</b></p> <p><b>Report from the Clerk:</b></p> <ul style="list-style-type: none"> <li>APM confirmed attendees: update:</li> <li>From 1st April 2026 all PCs must have a .gov email address. Simon Shaw to investigate and report back.</li> <li>Standard documents amended per Cllr Patel email 14.3.25; Thank you</li> <li>Training interest?</li> <li>Castle End Gardens Ruscombe -Update</li> </ul> <p><b>Reports from Borough Councillors:</b></p> <p><b>Allotments:</b></p> <ul style="list-style-type: none"> <li>All new contracts sent out 1<sup>st</sup> April</li> </ul> <p><b>Communications:</b></p> <p><b>Burial Ground:</b></p> <ul style="list-style-type: none"> <li>Update on Bench renewal and New Bench</li> <li>Damage to Entrance Gate Clerk seeking recompense from Neil Curtis</li> <li>Unauthorised vehicle using the BG, suggest Bollards or gate posts at entrance Likely cost £400.</li> </ul> <p><b>Bridleways &amp; Footpaths:</b></p> <ul style="list-style-type: none"> <li>Consultation document from PROW</li> <li>FP 22 Waltham House hedge trimming</li> <li>FP 25 Billingbear maintenance</li> </ul> <p><b>Ditches/Culverts/Drains:</b></p> <ul style="list-style-type: none"> <li>Given the Budget constraint of &lt;£20k which parts of Quote 1 and Quote 2 achieve free flowing ditches :</li> </ul> <p>Quote 1 <b>800</b></p> <ol style="list-style-type: none"> <li>Clearing of Ditches as per map to ensure correct flow</li> <li>Cleaning of ditches and creation of ditch out to the brook, next to Sill Lane bridge</li> <li>High pressure jetting of culverts under highways as marked on map</li> </ol> <p>Quote 2</p> <ul style="list-style-type: none"> <li>Pool Lane</li> <li>Shurlock Road</li> <li>Permits etc</li> </ul> <ul style="list-style-type: none"> <li>Sill Bridge</li> <li>Permits etc</li> <li><b>Twyford Road</b></li> </ul>

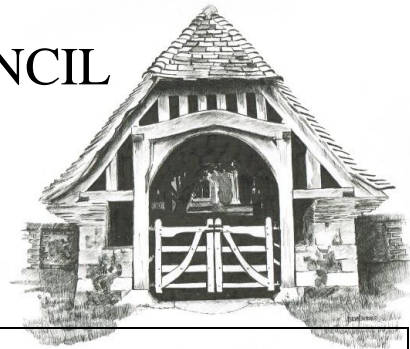
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	<b>Highways:</b> <b>Speedwatch:</b> <ul style="list-style-type: none"> <li>Quote received from Volker for poles £2042 (CIL), seems excessive permission requested to use ANB (RBWM PSL if cheaper than Volker. Resolve to use ANB if they are cheaper, but commission work asap.</li> </ul> <b>Parish Maintenance:</b> <ul style="list-style-type: none"> <li>War Memorial: do we clean for 80 years since WW2?</li> </ul> <b>CIL Monies:</b> <ul style="list-style-type: none"> <li>Update on confirmed figures for Y/E documentation. Resolve to transfer from CIL Reserve. See separate CIL sheet April 2025</li> </ul> <b>Working Groups:</b> <ul style="list-style-type: none"> <li>Update on notice board refurb Handyman to do</li> </ul> <b>Other:</b> Request made to organisers of tractor run to discuss organisation early
12	<b>CORRESPONDENCE:</b> Re Plots on School Lane: Response from PC Development work at Oak Tree Farm
13	<b>MEETINGS ATTENDED BY PERSONS REPRESENTING THE PARISH COUNCIL:</b>
	<b>AOB:</b>
14	<b>DATE OF ANNUAL PARISH MEETING Tuesday 15<sup>th</sup> April 2025 7pm Neville Hall</b>
	<b>DATE OF NEXT SITE VISITS Saturday 3<sup>rd</sup> May 2025 9am Neville Hall</b>
15	<b>DATE OF NEXT MEETING: Tuesday 6<sup>th</sup> May 2025 7pm Neville Hall</b>