

WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

Clerk to the Council: Mrs MJ Streater

Telephone: 07956 217783

Email: wslparishclerk@gmail.com



GDPR COMPLIANCE

ADOPTED MAY 2025

MINUTE REF: FC/25/5/2025

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Parish Councillor Compliance Statement under the General Data Protection Regulations

The new EU law for all member states came into force 25 May 2018 and the UK Data Protection Act 2018 received Royal Assent in May 2018 and came into force with GDPR.

Under these new regulations Parish Councils along with all other Data Controlling organisations must:

- Train and re-train staff
- Implement appropriate data security – physical and electronic
- Create and maintain registers e.g. risk, information asset, contracts, training, personal data breaches
- Have and keep up-to-date policies and procedures
- Implement, maintain and manage complaints and breach procedures

The Council has also provided all councillors with a Data Asset Audit form to complete and return to the Data Controller for any personal information they may hold in their homes, either physical or electronic to ensure these comply with the regulations.

To ensure that all councillors are aware of the regulations and have taken the appropriate actions, the Data Controller requests this form is signed to signify compliance with the statement below and returned to be kept on record.

☐ ***I have removed all personal information from my home and the information I now hold complies with the General Data Protection Regulations 2018, or***

☐ ***I am retaining personal data, for which I have completed a Data Asset Audit Record, and which is lodged with the Clerk/Data Controller to comply with the General Data Protection Regulations 2018.***

Councillors full name:	
Councillors signature:	
Date signed:	
Date received by Data Controller:	

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